

Southside BMX Club

ROLES AND RESPONSIBILITIES

PRESIDENT

The role of the President/Chairperson is to:

- Establish a vision for the club;
- Promote Southside BMX Club and BMX as a sport;
- Be well informed of all organisation activities;
- Be aware of the future directions and plan of members;
- Have a good working knowledge of the constitution, rules and the duties of all office bearers and subcommittees;
- Manage and be the Chairperson at all committee and/or executive meetings;
- Manage and be the Chairperson the Annual General Meeting and present a report;
- Represent the organisation at local, regional, state and national levels;
- Act as a facilitator for organisation activities; and
- Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the Executive members.

The President has the responsibility to determine what particular decision making process should be used. Because of the nature of the position, there is often the need for the Chairperson to make informed decisions. The most difficult part of making a decision is the possibility of making the wrong one.

To avoid making a wrong decision or naming one at all, the President must:

- Be decisive;
- Decide on small matters promptly;
- Make decisions with firmness;

- Explore all alternatives and encourage input from all committee members;
and
- Act upon the chosen decision.

To be an effective President, always remember to be fair and decisive. All the skills necessary to be a good President, to enable fair decision-making and to exercise sound management, come with practice and regular self-appraisal.