

Southside BMX Club

ROLES AND RESPONSIBILITIES

Merchandise Co-ordinator

The Merchandise Co-ordinator is required to:

- Take orders from club members for jerseys, shirts and jackets;
- Liaise with manufacturers on jersey prices, delivery status etc;
- Place orders with manufacturers;
- Distribute orders;
- Arrange with Treasurer to pay the account;
- Hand any payments over to the Treasurer for banking; and
- Inform Committee on any changes or suggestions to improve club merchandise.