

Southside BMX Club

ROLES AND RESPONSIBILITIES

SCORING CO-ORDINATOR + TEAM

Minimum of 4

Maximum of 6

The Scoring Team are required to:

- Set race calendar each season in conjunction with the club President and/or Executive Committee;
- Set up the parameters and guidelines for each race round in a spreadsheet so progressive scorers can be updated as required;
- Ensure Ezeventing subscription is up to date;
- Set up each race event on BEM;
- Accept nominations at the track for each week's racing;
- Collect nomination money and give to the Registrar on the day of racing also include the rider numbers and nominations for that day;
- Sort nominations into age groupings and compile race sheets for the Chief Stewart, Commentator, Stagers and themselves;
- Each week give a copy of the mini wheeler nominations to the Mini Wheeler Co-ordinator;
- Update results on Ezeventing for each race meet;
- Keep individual records of all riders, places and points each week;
- Give a progressive score updates, twice each round to the Web Master so it can be posted on our website;
- Manage Transponder hire and ensure they are returned at the end of racing;
- Manage the hire of the correct number plates for race bikes and ensure

they are returned at the end of racing;

- Manage the hire of any gloves and helmets for new members and ensure they are returned at the end of racing;
- Organise trophies at the end of each round and assist in presenting the trophies;and
- Complete any relevant training/courses available from BMXWA as required.