

Southside BMX Club

ROLES AND RESPONSIBILITIES

WEB MASTER

The Web Master is required to:

- To maintain and update information on the clubs Facebook page as required;
- Convert the race information supplied by Scorers from html file to a pdf file then upload the results on the clubs webpage;
- Ensure functionality and efficiency on the clubs web page and Facebook page;
- Update the list of sponsors on our webpage as directed by the President and/or Executive committee;
- Advertise any fundraising events on the clubs FB page as required